**SAMPLE: EOC/NCEXTEND1 MATHEMATICS PARENT LETTER—Delayed Scores** (*November 20, 2018*)

(*School Address*)

(*Date*)

Dear Parent/Guardian:

The new mathematics North Carolina *Standard Course of Study and Extended Content Standards* adopted by the State Board of Education (SBE) in 2016 and 2017 will be implemented this school year in high school courses of NC Math 1 and NC Math 3. As such, new (*End-of-Course (EOC*)/*NCEXTEND1*) summative tests aligned to these standards will be administered for the first time in fall 2018.

The first priority when implementing new tests is to ensure the results of the test scores are valid and reliable. When new tests are administered for the first time, student scores are delayed while the North Carolina Department of Public Instruction (NCDPI) processes the test data and completes all necessary analyses. These processes and analyses will take place during summer 2019. Due to the necessity of this critical process, in 2018–19 students will not receive their test scores at the completion of the test administration. Instead, the scores for these tests will be delayed until August 2019. Schools will use local policy regarding the use of EOC assessment results in assigning final grades. Once the SBE has approved the scores (achievement levels) in August 2019, schools will provide parents with each student’s score and Individual Student Report.

We appreciate your understanding as we move into this next generation of tests and work toward providing the most accurate information possible concerning student performance on (*EOC/NCEXTEND1*) tests. If you have questions or concerns about the delay of test scores or the assignment of grades, please contact (*Name of contact and email address/phone number*).

Sincerely,

(*Signature*)